**FORM – I**

[Under Schedule B of Company’s Code of Conduct to Regulate, Monitor and Report Trading by Designated Persons and their Immediate Relatives and Code of Practices and Procedures for Fair Disclosure (Code)]

|  |  |  |
| --- | --- | --- |
| **From** |  | **To**  **The Compliance Officer**  **Ramco Systems Limited**  **64, Sardar Patel Road,**  **Taramani, Chennai – 600 113** |
| **Employee Code** |  |
| **Department** |  |
| **Grade** |  |
| **Address** |  |

Dear Sir,

**Sub: Annual Disclosure under Schedule B of Company’s Code read with SEBI (Prohibition of Insider Trading) (Amendment) Regulations, 2018**

I, **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** S/o.**\_\_\_\_\_\_\_\_\_\_\_\_\_** aged about **\_\_\_** years, hereby provide the required information.

My Permanent Account No:

Phone No :

Mobile Number(s) :

1. Educational Institution details:

|  |  |  |  |
| --- | --- | --- | --- |
| **Sl. No.** | **Qualification** | **Name of the Educational Institution** | **Year of Passing** |
| 1 |  |  |  |
| 2 |  |  |  |
| 3 |  |  |  |
| 4 |  |  |  |

2. Past Employer details:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Sl. No.** | **Name of the Company** | **Address** | **Period of employment** | |
| **From** | **To** |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |
| 4 |  |  |  |  |

3. Details of Persons with whom I share material financial relationship:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Sl. No.** | **Name of the Person** | **PAN** | **Phone No** | **Mobile Number(s)** |
| 1 |  |  |  |  |
| 2 |  |  |  |  |

*Note: Material Financial Relationship means a person who is a recipient of loan/gift amounting to not less than 25% of my annual income during the preceding 12 months, excluding arms’ length transactions.*

I hereby state that the information provided herein above are true to the best of my knowledge. I also undertake to provide this disclosure, whenever there is a change in the information provided herein above.

Yours faithfully,

Signature

Date: